

Lady Doak College, Madurai – 2

Internal Quality Assurance Cell

Minutes of the IQAC Meeting (External) held on 21.02.2023

Venue: Clapp Hall

Time: 10.00 a.m.

- Prayer – **Dr. Jessie Ranjitha Jebaselvi C.**, Chaplain
- Introductory Remarks – **Dr. Christianna Singh.**, Principal and Secretary

The Principal welcomed the external experts and internal members and encouraged all to work together as one team and move from success to significance.

- Approval of the minutes of the internal meeting held on 02.09.2022

Proposed by: **Dr. Priscilla A.S.**, Dean of Academic Affairs (Sciences)

Seconded by: **Dr. Helen Mary Jacqueline M.**, Dean of Academic Affairs (Humanities)

- Matters arising from the minutes of the internal meeting held on 02.09.2022

Convenors/Coordinators presented their action taken and few suggestions were given for improvement

- Presentation of Action Taken and Plan in progress for the academic year 2022 – 2023
- Members present – list is attached

Area of Deliberation/Points brought forward by	Discussion	Suggestion
Curricular Planning and Implementation (Dr. Helen Mary Jacqueline M., Dean of Academic Affairs (Humanities))	• Implementation of TANSCHÉ model • Curriculum Design • Integration of online courses • Social confluence and Women entrepreneurship – increase in the number of funds and mentorship • Vision building in young people	➤ Dr. Kala insisted on following up on the TANSCHÉ model for revision of curriculum • To introduce TANSCHÉ norms from 2023 batch onwards • Increase in workload to be noted based on additional requirements arising from Part I and Part II • Introduction of electives to have clarity – Generic Vs Discipline specific courses to be framed • Allied courses offered by Humanities to be offered interdisciplinary ➤ Dr. A.S. Priscilla suggested to match the existing Integrated Curricular Model with the TANSCHÉ model ➤ Ms. Naveena Swamy suggested to incorporate additional courses specific to industry and faculty to lead the way in giving a soft landing for women entrepreneurship ➤ Mr. B.T. Bangera suggested to introduce online courses and to integrate the ideas of social confluence and women Entrepreneurship elements while developing the curriculum

7/1/2023
 28/4/2023
 Priscilla
 28/4/2023

Area of Deliberation/Points brought forward by	Discussion	Suggestion
Centre for Communication and Multimedia (Dr. Sivapriya T.R., Co-ordinator)	• Content Sharing • Youtube content • Online course development • Digital Competency	➤ Dr. S. Angel Rathnabai suggested the following • Sharing resources through drive to be avoided • Resources to be uploaded in public platforms in Wikimedia, YouTube and link to be shared • Playlists to be created in YouTube Channel • Online Educational Resources (OER) Policy to be framed • College to collaborate with Communications-Oriented Language (COL) for hosting online courses and also look at international platforms • Demand for generic courses to be catered • Digital competency to be measured and analysed
Evaluation Process and Reforms (Dr. Mercy Packiam S., Controller of Examinations)	• TANSCH follows 25:75 pattern for formative/summative • The College would like to follow 60:40	• College to decide on a specific formative/summative pattern
General Suggestions		
Dr. Lethi C.D. (Management Representative)	• Change in International and National Scenario and the need to keep up with the change	• To converge the curriculum and other activities towards SDGs and NEP • Multiple entries and exits to be encouraged • IQAC to take the lead on discussions about ABC, NSQF and all aspects of NEP • Faculty to take initiatives in building clusters of leadership • To focus on project based learning and emotional well being

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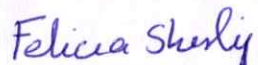
Area of Deliberation/Points brought forward by	Discussion	Suggestion
Ms. Naveena Swamy (External Expert) Mr. Bangera B.T. (Industrialist) Dr. Kala S.J. (Alumnae Representative)	Building Leadership as entrepreneurship leads the world	• Manifold internship opportunities to be created • Projects in alignment with industry to be created • To think of new ways of teaching, learning and assessment and link it with industry • Programs/Workshops for upgradation of executives to be provided
	Curriculum Development	• Creation of unique courses to align with industry
	Curriculum Development	• Attention to be given to the demands of the NAAC, NIRF and align to it • Structured internships, field visits and projects to be mandatory • To offer add-on course on cyber security
	Student Support	• Scholarships to be added in the college report – segregate Government, Non-Government & Management Scholarships • Sports scholarships and benefits to be highlighted in the college report
	Life Frontier Engagement	• Exclusive team of consultants to be recognised • To offer consultancy at different levels • Measure of assessing the impact on society to be carried out

M. Helen
P. Anuska

Area of Deliberation/Points brought forward by	Discussion	Suggestion
Mr. Sundar C. (Lab Assistant) Dr. Angel Rathnabai S. (Alumnae Representative)	Alumnae Association Institutional Values and Best Practices Best Practices Student Progression (Links sent via Teams chat)	• Alumnae Association to be registered • Structured network to be created • Unique Selling Propositions – activities to reflect and revolve around them to identify values and practises and build upon it • Enterprise Resource Planning - to create souvenirs related to Madurai city and the college and enterprise on it There are two competitions happening at national level on stay safe online links can be shared with students 1. As part of G20 presidency - https://www.mygov.in/staysafeonline (Monthly activities will be announced till November 2023) 2. eRaksha Competitions - https://www.eraksha.net/ (Every year this is conducted at national level)

Abstract

S.No.	Activities	Responsibility	Action taken
1.	- Introduce TANSCH norms from 2023 batch onwards and decide on a specific formative/summative pattern - Introduce online courses and integrate the ideas of social confluence and women Entrepreneurship elements while developing the curriculum. - Structured internships, field visits and projects to be mandatory - Offer add-on course on cyber security	Deans of Academic Affairs	
2.	- Upload resources in public platforms in Wikimedia, YouTube and share link - Create playlists in YouTube Channel - Frame Online Educational Resources (OER) Policy - College to collaborate with Communications-Oriented Language (COL) for hosting online courses and also look at international platforms - Create demand for Generic courses - Analyse digital competency	Centre for Communication and Multimedia	
3.	- Register the Alumnae Association - Create a structured network - Create souvenirs related to Madurai city and the College and enterprise on it	Alumnae Association	
4.	Take the lead on discussions about ABC, NSQF and all aspects of NEP	IQAC	


 Dr. P. Felicia Shirly & Dr. R. Jeyakodeeswari
 IQAC Co-ordinators

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 Dr. Christianna Singh
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